

**Solicitation Letter
DHSES\OCS 01-2012
SAM RFP**

The Division of Homeland Security and Emergency Services/ Office of Cyber Security OCS is requesting proposals from qualified commercial firms experienced in the development of consistent, comprehensive statewide GIS address databases. The goal of this Request for Proposals (RFP) is to contract for assistance in taking data available from OCS (which include both State and local data), as well as optional data contributed by the Contractor, and establish accurate address points at structures and at the centroids within the parcel of addressed vacant parcels (Project). The Contract resulting from this RFP will be for a term coterminous with the NTIA grant-funding period, currently scheduled to terminate on September 30, 2014. This project has an anticipated budget not to exceed \$1,950,000.

This project includes three (3) years of ongoing data maintenance services with up to two (2) optional one (1) year extension periods.

A copy of the RFP will be available for download from the New York State Office of Cyber Security website at <http://www.dhSES.ny.gov/ocs/rfp/sam-rfp2012.cfm> by close of business on **9/24/2012**.

RFP # DHSES/OCS 01-2012 will also be advertised in the "New York State Contract Reporter" under Miscellaneous Services.

Bidder shall submit satisfactory evidence that, in the sole opinion of OCS, it has at least 3 years' experience during the past 5 years with Point Address File development, and Key staff has at least 3 years' experience during the past 5 years with Point Address File development. Bidder must provide evidence that it has been in continuous operation for at least the past three (3) years. The Bidder must be able to demonstrate their qualifications and will be evaluated on a "best value" basis, considering the Bidder's experience, the Bidders proposed project plan for providing the services, and the cost for said services. The Bidder must be able to demonstrate their qualifications and will be evaluated on a "best value" basis, considering the Bidder's experience, the Bidder's proposed project plan for providing the services, and the cost for said services.

A **mandatory** Pre-Bid Web Conference Call will be held at **1 pm EDT on Thursday, 10/4//2012** as specified in the RFP.

A Restricted Period under the provisions of the State Finance Law relating to procurement lobbying is currently in effect for this Procurement, and will remain in effect until State Comptroller approval of the Contract resulting from this Request for Proposals (RFP). During the Restricted Period of this Procurement ALL communications must solely be directed, in writing, to either of the following individuals and shall be in compliance with the provisions of the State Finance Law relating to procurement lobbying and all other RFP instructions. Attempts to influence the Procurement, as defined by the State Finance Law, may only be made to the Designated Agency Contact. Other communications relating to the Procurement may be directed to the Solicitation Contact (see State Finance Law, §139-j[3][a]).

Designated Agency Contact	Solicitation Contact
Thomas D. Smith 1220 Washington Avenue	Joseph Martucci 1220 Washington Avenue

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